



## Trustees Global Dialogue

Global Dialogue is an independent, international platform for philanthropic partnership, offering hosting, regranting, incubation and special initiatives capacity, enabling funders to work together to advance human rights and social change.

We currently host five large networks and collaborations, serving more than one hundred independent funders: [Ariadne](#), the network of European funders for social change and human rights; the [Funder's Initiative for Civil Society](#) (FICS); the [International Education Funders Group](#) (IEFG); [Migration Exchange](#); and [Philanthropy for Social Justice and Peace](#) (PSJP). We're proud of our track record of incubating influential, award-winning civil society organisations in the UK, including [IMIX](#), the communications hub for the refugee and migrant sector, and RightsInfo (now [EachOther](#)).

Global Dialogue is registered in England and Wales as a charity (1122052) and a company limited by guarantee (05775827), and we have a noncharitable trading arm, Global Dialogue Ventures (11154333). We hold a 501(c)(3) Equivalency Determination through NGO Source that enables us to partner with donors based in the USA. We anticipate significant growth across our portfolio in 2021 and beyond.

We are looking for additional Trustees to oversee this growth and ensure that Global Dialogue has a leading role in responding to the challenges ahead. We have a friendly, collegiate board with a range of expertise and experience; and as a result of a recent skills and governance review, we are especially keen to hear from people with experience in one or more of:

- an international perspective on human rights/social justice work, from individuals based either in the UK or overseas (we are particularly interested in hearing from potential Trustees from the Global South)
- diversity, equity and inclusion
- charity finance
- organisational development
- charity governance and leadership

We have a strong commitment to diversity, equity and inclusion and we encourage applications from people with personal experience of the social justice and human rights issues we seek to address. If you share our passion for innovative and collaborative philanthropy, we would be delighted to hear from you.

## **Role Summary**

Trustees' responsibilities are set out by the Charity Commission. They are:

- Ensuring that the organisation has a clear strategy and plan for achieving its mission
- Ensuring that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations
- Ensuring that the organisation applies its resources exclusively in pursuance of its charitable objects (i.e. the charity must not spend money on activities that are not included in its own objects, however worthwhile or charitable those activities are) for the benefit of the public
- Ensuring that the organisation defines its goals and evaluates performance against agreed targets
- Safeguarding the good name and values of the organisation
- Ensuring the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- Ensuring the financial stability of the organisation
- Protecting and managing the property of the charity and ensuring the proper investment of the charity's funds
- Following proper and formal arrangements for the appointment, supervision, support, appraisal and remuneration of the chief executive

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the trustee has special expertise.

## **Person Specification**

- Commitment to the organisation's mission and model of working
- Willingness to devote the necessary time and effort to Board meetings
- Appreciation of the separate roles of governance and operations
- Ability to think strategically as well as appropriately scrutinise the charity's activities
- Ability to work effectively with other board members as a team combined with good, independent judgement
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- Willingness to take a lead in specialist areas of work and to participate (as time and expertise permits) in activities outside Board meetings

**Time Commitment**

The Global Dialogue board meets six times a year. In addition to these formal board meetings Board members may, time permitting, advise staff informally between meetings, participate in working groups, or act as Board links to programme advisory groups. Costs incurred as a result of attending meetings are paid.

**How to Apply**

The closing date for applications is 30 March 2021. If you would like to be considered for the role, please submit a CV and a short cover letter for the attention of Debbie Pippard, Chair of Trustees, to [info@global-dialogue.org](mailto:info@global-dialogue.org). If you would find it helpful to discuss the role with the Chair or Executive Director before deciding whether or not to apply, please feel free to email the same address.

Applications will be shortlisted during April 2021, with successful candidates being invited to meet one or two trustees for an informal interview. If both sides then wish to proceed, candidates will be invited to join a meeting of the trustees as an observer before a final decision is made by both parties, subject to the fit and proper persons test.

Thank you for your interest in Global Dialogue. We look forward to hearing from you.